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A COPY  
OF THE  
ROYAL CHARTER AND STATUTES  
OF THE  
SOCIETY OF ANTIQUARIES  
OF LONDON;  
AND OF  
ORDERS AND REGULATIONS  
ESTABLISHED BY THE  
COUNCIL OF THE SOCIETY.

Academy  
Society of Antiquaries  
✓

PRINTED BY ORDER OF THE COUNCIL FOR THE USE OF THE MEMBERS.



LONDON:

PRINTED BY T. BENSLEY, BOLT COURT, FLEET STREET.

1800.



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ROYAL CHARTER AND STATUTES

OF THE

SOCIETY OF ANTIQUARIES

OF LONDON

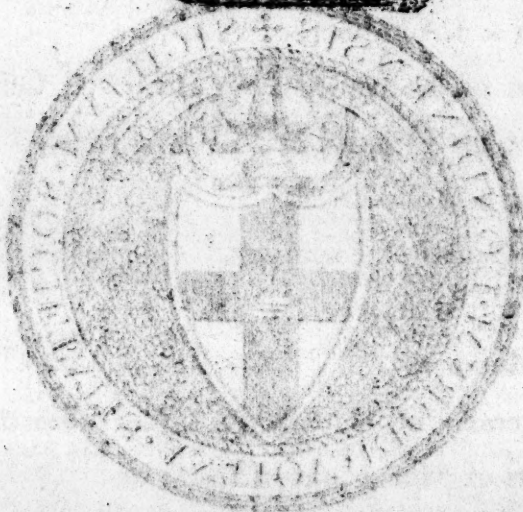
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**THE ROYAL CHARTER**  
**INCORPORATING THE**  
**SOCIETY OF ANTIQUARIES OF LONDON.**

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**G**EORGE the Second, by the grace of God, of Great Britain, France, and Ireland, King, Defender of the Faith, *etc.* To all, to whom these presents shall come, greeting. Whereas the study of Antiquity, and the History of former times, has ever been esteemed highly commendable and useful, not only to improve the minds of men, but also to incite them to virtuous and noble actions, and such as may hereafter render them famous and worthy examples to late posterity: And whereas several of Our loving subjects, who have for several years last past met together, for their mutual improvement in such studies and inquiries, have humbly besought Us to grant unto them, and such others as We should be pleased to join to them, Our Royal Charter of Incorporation, for the better carrying on the said purposes: Know ye, that We, out of Our princely affection to all sorts of learning and good literature, and for the encouragement of all such as shall be desirous to promote so laudable an undertaking,

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have,



have, of our special grace, certain knowledge, and mere motion, given and granted; and We do hereby, for Us, Our Heirs, and Successors, give and grant; that there shall be for ever hereafter a Society, which shall be called by the name of *The Society of Antiquaries of London*; of which Society We do hereby declare Ourselves to be the Founder and Patron: and that the said Society shall consist of a President, Council, and Fellows, who, by the name of The President, Council, and Fellows of the Society of Antiquaries of London, aforesaid, shall for ever hereafter be a Body politic and corporate; and shall, by the said name and style, have perpetual succession; and shall have and use a Common Seal, which they are hereby enabled to make anew and change, from time to time, as they may hereafter find occasion. And We do hereby further grant, that the said Society shall, by the said name and style, be enabled and rendered capable to *sue* and *be sued*; and to receive, purchase, take, hold, and enjoy, in perpetuity or otherwise, to themselves and successors, any Antiquities, Books, Manuscripts, Goods, Chattels, or any other things whatsoever: and also, to purchase, take, hold, and enjoy in perpetuity or otherwise, any lands, tenements, and hereditaments whatsoever, not exceeding the yearly value of *One thousand pounds* in the whole, to them and their successors; without incurring any of the penalties or forfeitures of the Statutes of Mortmain, or of any of them: and that it shall and may be lawful, for any person or persons to give, grant, bargain, sell, or convey any lands, tenements, or hereditaments whatsoever, not exceeding the said value of *One thousand Pounds* a year in the whole, to the said Society, for the use and benefit of the said Society, and their successors; without licence of alienation in Mortmain. And the said Society



Society shall govern themselves, and all their proceedings and business, according to the Statutes, Rules, Orders, and By-laws to be made, as hereinafter is mentioned. And that Our royal intention may take the better effect, for the good government and regulation of the said Society, We do hereby ordain and appoint, that the Council of the Society aforesaid shall, in all times hereafter, consist of *Twenty-one* persons, whereof the President for the time being shall always be one. And, for the better execution of this Our royal grant, *We have nominated*, and do hereby *nominate, constitute, and appoint*, Our trusty and well beloved Martin Folkes, esquire, to be the first and modern President of the said Society of Antiquaries of London, to continue in the said office, from the date of these Our Letters Patent, to the twenty-third day of April next; and till one other person, of the Council of the said society, shall be duly chosen and admitted into the said office, in his room. And We do hereby further nominate and appoint the persons following, that is to say, Our right trusty and well-beloved cousin, Richard viscount Fitzwilliam; Our right trusty and well-beloved, Hugh lord Willoughby of Parham; Our trusty and well-beloved Sir John Evelyn, baronet; Sir Joseph Ayloffe, baronet; Sir Clement Cotterell Dormer, knight; James West, James Theobald, Charles Compton, Philip Yorke, Samuel Gale, Edward Umfreville, Philip Carteret Webb, and Daniel Wray, esquires; John Ward, doctor of laws; Jeremiah Milles, doctor of divinity; Cromwell Mortimer, doctor in physic; Richard Rawlinson, doctor of laws; Browne Willis, doctor of laws; George Vertue, and Joseph Ames, Gentlemen; to be, together with the said President, the first and modern *Twenty-one* of the Council of the said Society



Twelve, or  
more, of which  
the President,  
or his Depu-  
ty, to be one,  
may choose  
new Mem-  
bers.

of Antiquaries of London; to be continued in the offices of the Council aforesaid, from the date of these Our Letters Patent, to the said twenty-third day of April next, and till other fit persons shall be chosen into the said offices, in their room; if they shall so long respectively live, and not be removed for some just and reasonable cause. Which said Council, and their successors, shall, at all times, be aiding and assisting to the President of the said Society for the time being, in all matters and businesses relating to the better regulation and government of the said Society, and all and every the Members of the same. And We do further give and grant, and it is Our royal will and pleasure, that all persons which shall, within two months next ensuing the date of these Our Letters Patent, be nominated and chosen by the said President and Council, or any Eleven, or more of them (of which We will the said President, or his Deputy, always to be one) and in all times after, by the said President, Council, and Fellows of the said Society, or any Twelve, or more of them (of which We will the said President, or his Deputy, always to be one) shall be received and admitted into the said Society of Antiquaries, as Fellows of the same; and being noted in a *Register*, kept for that purpose, shall be, and be called, Fellows of the said Society of Antiquaries of London, during their respective lives: unless, in pursuance of the Statutes and By-laws of the said Society, to be made as herein-after is prescribed, any of them shall, for just cause, happen to be removed and ejected from the same. And, by how much any persons shall be more excelling in the knowledge of the Antiquities, and History of this and other nations; by how much the more they are desirous to promote the honour, business, and emoluments of this Society;



Society; and by how much the more eminent they shall be for Piety, Virtue, Integrity, and Loyalty; by so much the more fit and worthy shall such person be judged of being elected, and admitted into the said Society. And We will and ordain, and for Us, Our heirs, and successors, do hereby further grant to the said President, Council, and Fellows of the Society of Antiquaries of London, aforesaid, that they, or any Fifteen, or more of them, who shall assemble for that purpose (of which the President, or his Deputy, or one of the Council, always to be one) may, on the said twenty-third day of April next, and so yearly, and every year, on the said day, or as near to the same as may conveniently be, nominate and choose one of the Council of the said Society, for the time being, to be President of the said Society, until the twenty-third day of April next ensuing; and from thence, until another be chosen, and admitted into the said office, in his room: And in case the said President of the Society of Antiquaries of London, during the continuance of his said office, shall happen to die, or be removed: that then, and so often, it shall be lawful for the Council of the said Society, or any Nine or more of them, to meet within twenty days next after such death, or removal, and to choose one of the said Council to be President of the said Society: and that the person so chosen, by the majority of the said Nine or more of the Council, shall be President of the said Society, and continue in that office, until the twenty-third day of April then next following; and till another shall be duly elected, and admitted into the said office, in his room: And that in case one, or more persons, of the Council of the said Society, shall happen to die, or be removed (which persons, or any of them, for misdemeanors, or other reasonable cause,

Fifteen, or more, of which the President, or his Deputy, or one of the Council, always to be one, necessary to all annual elections of the President and Council.

Intermediate elections of a President. Nine, or more, of the Council to choose a new President.

Twenty-one, or more, of the Fellows, of which the President, his Deputy, or one of the

are



Council, to be one, necessary to the intermediate elections of one of the Council.

Fifteen, or more, of the Fellows, of which the President, or his Deputy, or one of the Council, to be one, to choose the new Council annually.

Power to the President, to nominate four Deputies.

are hereby declared to be amoveable by the President, and rest of the Council, or the major part of them) that then, and so often, it shall be lawful for the President, Council, and Fellows aforesaid, or any Twenty-one or more of them (of which the President, or his Deputy, or one of the Council, always to be one) to choose one, or more, of the Fellows of the Society aforesaid, in the room of him or them, so deceasing or removed, to complete the said number of Twenty-one of the Council: and that the person, or persons, so chosen and admitted, shall continue in the said office until the twenty-third day of April next ensuing; and until other persons shall be duly chosen and admitted of the Council, in his or their room. And We do hereby further give and grant, unto the said President, Council, and Fellows, for Us, and Our successors for ever, that they and their successors, or any Fifteen, or more of them (whereof the President for the time being, or his Deputy, or one of the Council, always shall be one) may and shall yearly, upon the said twenty-third day of April, nominate and appoint eleven persons of the then present Council of the said Society, to be continued of the said Council for the year then next ensuing; and also to choose and nominate ten other persons, out of the other Members of the Society, to be admitted into the Council of the same, for the then next ensuing year: it being Our royal will and pleasure, that Ten, and no more, of the Council of the said Society, should yearly be changed at every such annual election. And We do hereby further grant to the said President, Council, and Fellows, and to their successors, that, whereas the President of the same, for the time being, may happen to be sick, indisposed, or be otherwise employed, so that he cannot attend the business of the said Society, that it shall



shall be lawful for the said President, at his pleasure, to nominate, at the same, or at different times, four persons of the Council of the said Society, for the time being, to be his Deputies; one of which, the senior in nomination, who shall be present, or in readiness, shall in the absence of the President be impowered, and is hereby impowered, to supply the place of the President, and to do all acts concerning the Society, and the business of the same, which the President by virtue of his said office might do, if he himself were actually present: and that all and every person, so nominated by the President, for one of his Deputies, shall continue in the said office all the time, that the said President shall himself continue in his office of President; unless such person shall be removed by the President from the said office, or be rendered incapable of holding the same, by ceasing to be a Member of the Council of the said Society. And We do further for Ourselves, Our heirs, and successors, hereby grant to the said President, Council, and Fellows, and their successors, that they, and their successors, or any Twenty-one, or more of them (of which We will the President, or his Deputy, always to be one) according to the best of their judgments, and discretions, to make, constitute, and establish such Statutes, Rules, Orders, By-laws, and Constitutions, as shall appear to them to be good, useful, honest, and necessary, for the encouragement, advancement, and furtherance of the study and knowledge of Antiquities, and History of this and other countries; the government, regulation, and direction of the said Society, and their estate, goods, lands, revenues, and business; and the particular manner of the election, choice, admission, and amoval of all and every the Members and Officers thereof: and the same, from time to time,

Power to  
Twenty-one  
Fellows, of  
which the  
President, or  
his Deputy,  
to be one, to  
make By-  
laws, etc.



Power to the  
President,  
Council, and  
Fellows, to  
appoint Offi-  
cers, etc.

time, as they may see occasion, to vary, alter, or revoke; and to make such new orders and regulations in their stead, as they shall, to the best of their judgments and discretions, think most proper and expedient: so as the same be just, honest, and reasonable, and no ways repugnant or contrary to the laws of this our realm. And further, We do hereby give and grant to the President, Council, and Fellows of the said Society of Antiquaries of London, and their successors, that they shall and may, from time to time, nominate and appoint so many, and such persons, as they shall think proper, to be Treasurers, Secretaries, Clerks, and Officers of the said Society, for the carrying on and executing their necessary affairs: and also, that it shall and may be lawful to and for the said President, Council, and Fellows, to have and employ one Serjeant at Mace, and such other servants as may be necessary and useful to the said Society; to attend upon the President, or his Deputy, on all proper occasions; or to do such other things, as may, from time to time, be expedient for the service of the said Society. And lastly, if any abuses, or differences, shall at any time hereafter arise and happen, concerning the government or affairs of the said Society, whereby the constitution, progress, improvement, and business thereof, may suffer or be hindered; in such case, We do hereby, for Us, Our heirs, and successors, assign, constitute, authorize, and appoint, the most reverend the Lord Archbishop of Canterbury, the Lord Chancellor, or Lord Keeper of Our Great Seal of Great Britain, the Lord Keeper of Our Privy Seal, and Our two Principal Secretaries of State, for the time being, to be Visitors of the said Society; with full power and authority to them, or any Three,



or more of them, from time to time, to compose and redress any such differences or abuses. In witness whereof, We have caused these our Letters to be made Patent. Witness Ourself at Westminster, the second day of November, in the twenty-fifth year of Our reign.

By Writ of Privy Seal,

COCKS.

HIS Majesty, by his Letters Patent, under the Great Seal of Great Britain, bearing date at Westminster, the second day of this month of November, 1754, having been pleased to incorporate the Society of Antiquaries of London, by the name of The President, Council, and Fellows of the Society of Antiquaries of London; and nominated and appointed one Martin Folkes, Esq. to be the first and modern President of the said Society; in which Letters Patent is contained a Clause in the words, or to the effect following, that is to say:

"And We do hereby further grant to the said President, Council, and Fellows, and to their Successors, that, whereas the present of the said Society, for the time being, may happen to be sick, indisposed, or be otherwise employed, so that he cannot attend the business of the said Society, that he shall be lawfully for the said President, at his pleasure, to nominate, at the same, or at any other time, four persons of the Council of the said Society, for the time being, to be his Deputies; one of which, the President, nomination, who shall be present, or in readiness, shall in the



( 10 )

THE PRESIDENT'S APPOINTMENT

OF

THE FIRST FOUR DEPUTIES, OR VICE-PRESIDENTS.

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28000

**H**IS Majesty, by his Letters Patent, under the Great Seal of Great Britain, bearing date at Westminster, the second day of this present month of November, 1751, having been pleased to incorporate the Society of Antiquaries of London, by the name of The President, Council, and Fellows of the Society of Antiquaries of London; and nominated and appointed me, Martin Folkes, Esq. to be the first and modern President of the said Society; in which Letters Patent is contained a Clause in the words, or to the effect following, that is to say:

“ And We do hereby further grant to the said President, Council, and Fellows, and to their successors, that, whereas the President of the same, for the time being, may happen to be sick, indisposed, or be otherwise employed, so that he cannot attend the business of the said Society, that it shall be lawful for the said President, at his pleasure, to nominate, at the same, or at different times, four persons of the Council of the said Society, for the time being, to be his Deputies; one of which, the senior in nomination, who shall be present, or in readiness, shall in the

“ absence



“ absence of the President be impowered, and is hereby impowered,  
 “ to supply the place of the President, and to do all acts concerning  
 “ the Society, and the business of the same, which the President  
 “ by virtue of his said office might do, if he were himself actually  
 “ present.”

Now, by virtue of the powers and authorities vested in me by the said Letters Patent, I, the said Martin Folkes, President of the said Society of Antiquaries of London, do hereby nominate sir John Evelyn, baronet; sir Clement Cotterell Dormer, knight; James West, Esq. and James Theobald, Esq. being four of the modern and present Council of the said Society, to be Deputies, and each, and every of them severally, to be a Deputy to me, the President of the said Society; with full power and authority to them, each and every of them, in my absence to supply my place of President; and to do all acts concerning the said Society, and the business of the same, which I by virtue of my said office might do, if I myself were actually present; according to the true intent and meaning of his Majesty's said Letters Patent. In witness whereof, I have hereunto set my hand and seal, this twelfth day of November, in the year of our Lord one thousand seven hundred and fifty-one.

Witness

L. Folkes,  
 P. Davall.

M. FOLKES. (L. S.)



# THE PRESIDENT AND COUNCIL'S

## NOMINATION OF THE FIRST OR MODERN FELLOWS OF THE SOCIETY.

**W**E the President, Deputy Presidents, and modern Council of the Society of Antiquaries of London, do hereby, in pursuance of the powers given and granted to us by his Majesty's most gracious Letters Patent, under the Great Seal of Great Britain, bearing date the second of November instant, nominate, choose, receive, and admit,

Maurice Johnson, Esq.

Thomas Martin, Esq.

Henry Johnson, Esq.

Allen Cooper, M. A.

Sir Charles Mordaunt, Bart.

William Lethieullier, Esq.

Sir John Clerke, Bart.

Isaac Wood, Gent.

George Lynn, Esq.

William Bogdani, Esq.

James Mundy, Esq.

Robert New, Esq.

Nicholas Hardinge, Esq.

Charles Frederick, Esq.

William Hall, Esq.

William Draper, Esq.

Walter Bowman, Esq.

Samuel Tuffnel, Esq.

William Richardson, D. D.

Edward Vernon, D. D.

David Papillon, Esq.

Thomas Birch, M. A.

John Sawbridge, Esq.

Andrew Mitchel, Esq.

Zachary Chambers, Esq.

George Lewis Scott, Esq.

William Bowyer, Gent.

John Cay, Esq.

Thomas Barret, Esq.

John Locker, Esq.

Peter Collinson, Gent.

Sir Arthur Forbes, Bart.

Andrew



Andrew Ducarel, LL.D.	Marth Dickenson, Esq.
Thomas Morell, D. D.	William Cole, M. A.
Theodore Jacobsen, Esq.	Charles Chauncy, M. D.
John Carter, Esq.	Benjamin Prideaux, Esq.
John Green, Esq.	Erasmus Earle, Esq.
William Hanbury, Esq.	Henry Rooke, Gent.
Charles Lyttelton, Dean of Exeter.	Samuel Reynardson, Esq.
Right Hon. John, Lord Viscount Tyrconnel.	Samuel Squire, D. D.
David Hartley, M. A.	Charles Joy, Esq.
Joshua Blew, Gent.	John Hill, Esq.
Henry Baker, Gent.	Josiah Colebrooke, Gent.
James Burrough, Esq.	William Townsend, Gent.
George North, M. A.	John Lock, Esq.
Andrew Lawrence, Gent.	Francis Blomefield, M. A.
Richard Pocock, D. D.	Hon. Heneage Legge, Esq.
Robert Bootle, Esq.	Gustavus Brander, Gent.
Sir Peter Thompson, Kt.	Edmund Sawyer, Esq.
Thomas Lennard Barret, Esq.	John Taylor, LL.D.
Augustine Earle, Esq.	Sir Thomas Robinson, Bart.
Allan Ramsay, Gent.	Rev. Andrew Gifford
William Sotheby, Esq.	James Parsons, M. D.
Philip Henry Warburton, Esq.	William Hocker, Gent.
George Shelvocke, Esq.	Francis Wise, B. D.
William Cowper, Esq.	Philip Smith, Gent.
John Eardly Wilmot, Esq.	Samuel Mead, Esq.
Thomas Edwards, Esq.	Walter Johnson, Gent.
William Strahan, Esq.	Francis Woolaston, Esq.
John Lawry, M. A.	Henry Read, Esq.
Peter Davall, Esq.	Edward Lye, M. A.
John Booth, Gent.	Henry Cheer, Esq.
	Samuel Berkley, Esq.

William



William Mitford, Esq. Godolphin Edwards, Esq.  
 Samuel Pegge, M. A. James Burrow, Esq.  
 Thomas Wilson, Gent.

together with the modern President, and Council of the said Society, nominated and appointed by the said Letters Patent, to be the first and modern Fellows of the said Society of Antiquaries of London. And we hereby reserve to ourselves, or any eleven, or more of us (whereof the President, or his Deputy, to be one) power at any time, within two months next ensuing the date of the said Letters Patent, to nominate any other Persons to be Fellows of this Society. Witness our hands, this fourteenth day of November, in the year of our Lord one thousand seven hundred and fifty-one.

Willoughby.

M. Folkes, P. S. A.

James West.

Ja. Theobald, D. P.

Sam. Gale.

E. Umfreville.

Phil. Carteret Webb.

Geo. Vertue.

J. Ames.

Cromwell Mortimer.

Daniel Wray.

WE the President, Deputy Presidents, and modern Council of the Society of Antiquaries of London, do hereby, in pursuance of the powers given and granted to us by his Majesty's most gracious Letters Patent, under the Great Seal of Great Britain, bearing date the



the second day of November last, nominate, choose, receive, and admit, his Grace, Thomas Archbishop of Canterbury; and the Right Honourable Philip Lord Hardwicke, Lord High Chancellor of Great Britain; to be Fellows of the said Society of Antiquaries of London. And we hereby reserve to ourselves, or any Eleven, or more of us (whereof the President, or his Deputy, to be one) power at any time) ~~within two months next ensuing~~ the date of the said Letters Patent, to nominate any other persons to be Fellows of this Society. Witness our hands, this twelfth day of December, in the year of our Lord one thousand seven hundred and fifty-one.

M.F. P.S.A.

Willoughby.

J. West.

Jos. Ayloffe.

E. Umfreville.

Crom. Mortimer.

Daniel Wray.

P. Yorke.

Cha. Compton.

J. Theobald, V. P.

Ph. Carteret Webb.

John Ward.

J. Ames.

George Vertue.

Ric. Rawlinson.



the second day of November last, nominate, choose, receive, and admit, his Grace, Thomas Archbishop of Canterbury; and the Right Honourable Philip William Earl of Sandwich, Chancellor of Great Britain; to be Fellows of the said Society of Antiquaries of London. And we hereby refer to ourselves, or any of us, or more of us (whereof the President, or his Deputy, to be one) of **THE SOCIETY OF ANTIQUARIES OF LONDON.**

## C H A P. I.

*Of the making and repealing of Statutes.*

**F**OR the making, altering, or repealing any Law or Statute of the Society, the Draught thereof shall, at one of their ordinary meetings, be proposed in writing, and publicly read; and then shall be hung up in the Society's meeting-room for that and the two succeeding ordinary meetings, at each of which the said Draught shall be also read; and at the last of which meetings the question whether the same shall pass or not, shall be determined by ballot: and in case there shall appear upon the ballot an equal number for and against the question, the same shall be determined by the presiding Member at that meeting.

## C H A P. II.

*Of the Obligation to be signed by every Fellow of the Society.*

I. EVERY person that now is, or hereafter shall be elected a Fellow of the Society, shall subscribe an obligation in the following words:

‘ We



"We whose names are hereunto subscribed, do hereby promise,  
"each for himself, that we will, to the utmost of our power, pro-  
"mote the honour and interest of the Society of Antiquaries of  
"London, and observe the statutes and orders of the said Society,  
"so long as we shall continue Members thereof."

II. And if any Fellow shall refuse to subscribe the said obligation,  
he shall from thenceforth cease to be a Member of the said Society;  
and no person so refusing shall hereafter be admitted a Fellow of  
the said Society.

III. If any Fellow shall signify to the President, or his Deputy,  
under his hand, that he desires to withdraw from the Society, he  
shall from that time be free from any future payments to the So-  
ciety.

C H A P. III.

*Of the Payments by the Fellows to the Society.*

I. EVERY person who shall be elected a Fellow of the Society,  
shall, either before, or at his admission, pay to the use of the So-  
ciety the sum of Five Guineas, for his admission-fee; unless the  
same, or any part thereof, shall be remitted by the Society; and shall  
also enter into a bond, conditioned in the Penalty of Thirty Pounds  
sterling, for the due and regular payment of his annual contribution  
money to the Society.

II. Every Fellow of the Society shall, so long as he shall con-  
tinue a Member thereof, pay to the use of the Society the annual  
sum of Two Guineas, by four equal quarterly payments; on the  
twenty-fifth day of March, the twenty-fourth day of June, the  
twenty-ninth day of September, and the twenty-fifth day of De-  
cember, in every year.

*Fellows*



III. A list of all persons in arrear shall be publicly read at the third meeting of the Society, next after each of the said four days of payment above appointed; and at all other meetings, as well ordinary as extraordinary, such list shall be laid on the table, for the perusal of the Fellows present.

IV. The prints or other works of the Society shall be delivered only to such Fellows who, at the time of delivery, shall not be in arrear more than twelve months of their annual contribution.

V. If any person shall, at the annual audit of the accounts, be found more than two years contribution in arrear, it shall be in the power of the President and Council, at their discretion, to put the bond before mentioned into due execution; giving such notice, or notices, as they shall think proper, according to the nature of the case.

VI. If any Member shall at any time advance and pay to the Society the sum of Twenty-one Guineas, over and above his admission-fee, and all arrears then due by him, he shall be discharged from all annual payments for the future.

#### CHAP. IV.

##### *Of the ordinary Meetings of the Society.*

I. THE ordinary meetings of the Society shall be weekly, upon Thursday, beginning about seven of the clock in the afternoon, and continuing until nine; unless the major part of the Fellows present shall, for that time, resolve to rise sooner, or sit later.

II. In these ordinary meetings, in the absence of the President, and Deputy, or Vice Presidents, if five or more Members meet, the senior Fellow in nomination then present shall preside.

CHAP.



CHAP. V.

*Of the Method of Voting.*

I. IN the making or repealing of Statutes, in the election of the President, Council, Fellows, and Officers of the Society, and in all other questions of moment, the votes shall be taken by way of ballot.

II. At all meetings of the Council, five or more (of which the President, or one of his Deputies, or Vice President, always to be one) shall be a sufficient number to proceed on business; except in those cases only, in which the presence of a greater number is required by the Charter of Incorporation.

CHAP. VI.

*Of the Election and Admission of Fellows.*

I. THE Charter directs, that the future Fellows be chosen by the President, Council, and Fellows, and any Twelve or more of them; of which the President, or his Deputy, to be one.

II. Every person to be elected a Fellow of the Society, shall be propounded and recommended, at a meeting of the Society, by Three or more Members, either upon their personal knowledge of him, or on his being known to the Society by his Works; which Members shall then deliver to one of the Secretaries a paper, signed by themselves with their own names, specifying the name, addition, profession, and chief qualifications of the candidate for

*Voting*

*Fellows*



election, and also the usual place of his abode; which paper, with the date of the day when delivered, shall be fixed up, and remain in the common meeting-room of the Society at four several ordinary successive meetings, before the said candidate shall be put to the ballot; which four meetings shall be exclusive of the day when he is propounded, and the day when he is balloted for. And as persons of high rank and dignity become an honour and advantage to any Society; any Peer of Great Britain or Ireland, or the eldest sons of such Peers, or any of His Majesty's Privy Council, or Judges, of either kingdom, may be propounded by a single Member, and put to the ballot for election the same day, a competent number for electing Members being present; and the election shall, in all cases, be determined by a majority of two-thirds of the votes of the Members present, and balloting on the occasion.

III. Before any person is propounded as a candidate, one or more of the Fellows signing his recommendation, or the Member propounding him, if a Peer, shall inform him of the obligation to be subscribed; that Five Guineas are to be paid by him, immediately after his election, for his admission-fee; and also Two Guineas annually, by equal quarterly payments, for the use of the Society, so long as he shall continue a Member thereof.

IV. If any person whatever, after being elected, shall fail to pay, or cause to be paid, his admission-fee of Five Guineas, within the next four succeeding meetings of the Society (the day of his election not to be reckoned one), his said election shall be absolutely null and void.

V. The Secretary of the Society shall, immediately after every election, send notice thereof to the Member elected, with a copy of the preceding clause.

VI. The admission of every Fellow, who shall be chosen of the Society, shall be at some meeting thereof, in manner following,  
viz.



viz. After he has paid his admission-fee, and signed the obligation, the President, or his Deputy, taking him by the hand, shall say these words:

"I do, by the authority, and in the name of the Society of Antiquaries of London, admit you a Fellow thereof."

VII. No person shall be propounded, elected, or admitted a Fellow, on the twenty-third day of April, being the anniversary meeting for electing the Council and Officers.

VIII. The election and admission of every Member, with the time thereof, shall be entered in the Register.

IX. Upon the death, or voluntary withdrawing, of any Fellow of the Society, such his death, or recess, shall be noted in the margin of the Register, against his name.

C H A P. VII.

*Of the Election of the President, Council, and Officers.*

I. THE annual election of the President, Council, and other Officers of the Society, shall be on the ~~twenty-third day of April~~, in case the same do not fall on a Sunday; in which case the election shall be on the next day.

II. At the two ordinary meetings of the Society next preceding the day of the anniversary election, the President shall give notice of the day and time when the said elections are to be made; and declare, how much it importeth the welfare of the Society, that such persons be chosen of the Council, out of whom there may be made the best choice of the President: And that no Member who is in arrear of more than ~~twelve months~~ of his annual contribution, is capable of giving a vote at such election.

III. Every



III. Every Fellow of the Society, in or near London, shall be called to the said anniversary meeting, by a particular summons, signed by the President; which shall be delivered to every such person, or left at his house, or lodging, a week at least before the said day, together with a printed list of the names of the Fellows of the Society. And the mode of balloting, together with the time of opening the ballot, and of closing the same, shall be printed in the said summons.

IV. Previous to the annual election three boxes shall be provided, marked 1, 2, and 3; into the first of which, each of the Fellows present at this anniversary meeting shall put a list with lines drawn under the names of such eleven of the then Council as he shall choose to continue of the Council for the year ensuing: And into the second another list, with like lines drawn under the names of such ten of the Society at large as he shall choose to be of the new Council: And in the third box a list containing the names of such persons as he shall choose to be President, Treasurer, Secretaries, Director, or other officers for the year ensuing. And as every gentleman delivers in his list, he shall announce his name, which shall be marked off upon a printed list by one of the Secretaries. The ballot being closed; one of the Secretaries, assisted by two Scrutators, who shall have been chosen by lot at the beginning of the meeting, shall begin with the box numbered 1, and shall open the lists therein contained, one by one; and in the first place shall take notice of the number of names distinguished; as is before prescribed, in each list, (which, if it be above eleven in the same list, shall be laid aside, and no notice taken of the suffrages therein) and shall recite every name so distinguished; and the other Secretary shall, in a list for that purpose, note how often every several name is recited; and in like manner with regard to the two remaining boxes.

V. In all these elections, the person or persons who shall have  
the



the greatest number of votes shall be declared to be duly elected; and if any doubt or difficulty shall happen in relation thereto, or to the particular manner of voting, the same shall, *pro hac vice*, be determined by the majority of the President and Council for the preceding year, then present, agreeable to right, and the rules prescribed by the Charter of Incorporation, and Statutes of the Society.

VI. For electing any Officer to be chosen by the Society upon such vacancies as shall happen in the intervals of the anniversary elections, the summons for such election, and the proceedings in it, shall be after the same manner as is directed for the anniversary elections.

VII. Upon any vacancy of the President's place, which shall happen in the intervals of the anniversary elections, one of the Secretaries shall cause the Council to be summoned for the election of a new President: and the Council meeting thereupon in the usual place, or any Nine or more of them, shall proceed to the said election; and not separate, till the major part of the number aforesaid shall have agreed upon a new President.

## CHAPTER VIII.

### *Of the President, and Deputy or Vice-Presidents.*

THE business of the President, and, in his absence, of the Deputy or Vice-President senior in nomination, who shall be present, shall be to preside in all the meetings, and regulate all the debates of the Society and Council; to state and put questions, both in the affirmative and negative, according to the sense and intention of the meetings; to check irregularities, and keep all persons to order; to summon all extraordinary meetings of the Society or Council upon any urgent occasions; and to execute, and see to the execution of the Statutes of the Society.

CHAP.



the greatest number of votes shall be declared to be duly elected; and if any doubt or difficulty shall happen in relation thereto, or to the particular manner of voting, the same shall, as and when necessary, be determined by the majority of the President and Council for the preceding year, then present, agreeable to right, and the rules prescribed by the Charter of Incorporation, and Statutes of the Society.

## CHAPTER IX.

### *Of the Common Seal, and Deeds.*

I. THE Common Seal of the Society shall be kept in a chest, having three different locks with three different keys; whereof one shall be in the custody of the President, one other of the Treasurer, and the third of one of the Directors.

II. Every deed or writing to which the Common Seal is to be affixed, shall be passed and sealed in Council; and signed by the President on the fore part, next the label; and signed on the back side by the Members of the Council present.

## CHAPTER X.

### *The Form and Causes of Expulsion.*

I. WHENSOEVER there shall be cause for the expulsion of any Fellow out of the Society, and the same, upon the question being put to the ballot, shall be agreed to by the Society, the President shall pronounce him expelled, in these words:

"I do, by the authority, and in the name of the Society of Antiquaries of London, declare A. B. to be now expelled, and no longer a member thereof."

And the President shall, at the same meeting, make an entry thereof against his name, in the Register.

II. Besides the causes of expulsion herein before particularly mentioned, if any Fellow of the Society shall contemptuously, or contumaciously,



maliciously disobey the Statutes or Orders of the Society; or shall, by speaking, writing, or printing, publicly defame the Society; or advisedly and maliciously do any thing to the damage and detriment thereof; he shall, in respect thereof, be liable to be expelled the Society.

## CHAP. XI.

### *Of Benefactors to the Society.*

EVERY Benefactor to the Society shall have his name registered in the Catalogue of Benefactors, with the mention of his gift. And every Benefactor, who shall present the Society with any sum of money, or gift, to the value of twenty pounds, or more, upon acceptance thereof by the Society, shall have the privilege of being present at the weekly meetings of the Society.

## CHAP. XII.

### *Of honorary Members.*

FOREIGNERS of note, or learning, may be admitted honorary and corresponding Members of this Society, without being subject to any annual or other contributions.



shall, maliciously disobey the Statutes or Orders of the Society; or shall, by speaking, writing, or printing, publicly defame the Society; or maliciously and maliciously advise or attempt to advise the damage and detriment thereof; he shall, in respect thereof, be liable to be expelled.

**CHAPTER XIII.**  
*Of the Management of the Estate and Revenues of the Society, and the Payments of Money out of the same.*

**THE** management of the estate and revenues of the Society shall be intrusted with the Council, as also the payment of any sum or sums of money for the use of the Society. And with regard to such payments as shall from time to time become necessary on their account, be it enacted: That any sum not exceeding Five pounds shall be paid by virtue of an order, signed by the President, or one of the Vice-Presidents: That every payment above Five pounds, and not exceeding Fifty pounds, shall be authorised by an order of Council, signed in the same manner as the former: And that every payment exceeding the sum of Fifty pounds shall be made by a like order of Council; but not till the same, having been laid before the Body of the Society, shall be approved and ratified by them.

**CHAPTER XIV.**

*Of the Publication of such Papers, or Drawings, as have been laid before the Society.*

**I.** The Members of the Council of the Society, for the time being, shall constitute and be a standing Committee, to whom the publication of such papers or drawings shall be referred, as shall have been read before, or communicated to the Society at their weekly meetings.

II. The



II. The several meetings of the said Committee shall be appointed by the President, or one of the Vice-Presidents; and due notice of each meeting shall be sent to every Member of the Committee.

III. No less than five Members of the said Committee (of which number the President, or in his absence a Vice-President, always to be one) shall be a *Quorum*, capable of acting in relation to the said papers, or drawings.

IV. At every meeting of the Committee their method of proceeding upon the papers which are to be considered by them, shall be this: The first entry in the minute book of the Society relating to any paper, upon which the opinion of the Committee shall not have been taken, shall be read; and if any Member so desire, the paper itself shall also be read, but otherwise only the minute relating thereto. After which there shall be no debate or altercation, but the question shall be immediately put, whether that paper shall be printed, unless the majority of the Committee then present shall choose to adjourn the consideration of it to a subsequent meeting. And the question shall always be decided by ballot, and never by voices, in order to leave every Member at liberty to give his vote freely, in favour of or against the question; which shall be taken and deemed to be carried, or lost, according as the greater number of balls shall be in the white or black drawer of the box. But if upon any question the number of balls shall be equal in each drawer, the further consideration of that question shall be adjourned to the next meeting of the Committee; and a minute shall be made for the taking it again into consideration at their next meeting, before any other business shall be entered upon. And after that, the next entry in the minute book of the Society shall be proceeded upon in the like manner; and when the question shall have been decided as to that, the several others shall be considered, according to the order in which they respectively stand in the said minute book.



But when at the second balloting upon the same question there shall be an equality of votes, it shall be determined in the negative.

V. As to the drawings which may come under the consideration of the Committee, the method of proceeding, with regard to their publication, shall (*cæteris paribus*) be the same as that already mentioned in relation to the papers.

VI. Whensoever it shall appear by the ballot to be the sense of the Committee, that any paper, or drawing, shall be made public, an entry thereof shall be made in the minute book of the said Committee. But where the majority upon the ballot shall appear to be against the publication thereof, no entry shall be made in the said book with respect to such paper, or drawing, so thought improper to be laid before the public.

ORDERS



# ORDERS AND REGULATIONS

ESTABLISHED BY

THE COUNCIL

OF THE

SOCIETY OF ANTIQUARIES;

CONCERNING FORMS AND PROCEEDINGS TO BE HENCEFORTH OBSERVED  
IN TRANSACTING THE BUSINESS

OF THE

SOCIETY.

EXTRACTED FROM THE MINUTE BOOK OF THE COUNCIL.

I.

## DIRECTIONS

*Relating to the keeping of the Accounts of the Society; and for the Purpose of maintaining a proper Attention to its Revenue.*

At a Council of the Society, April 4, 1780.

I. **T**HE Auditors of the last year's accounts laid before the Council a scheme for the better keeping the accounts of the Society; which was approved, and the method there laid down directed to be pursued, and entered in the Council Book, as a rule.

to



to be referred to by the Auditors, in auditing all future accounts of the Society.

The receipt of the Society, they observe, arises from three different heads or sources.

1st, From fees, on the admission of new Members into the Society; from the annual payments or contribution of Members; and from compositions in lieu of annual payments.

2dly, From the interest, or dividends, payable for the stock of the Society in the public funds. And,

3dly, From the profits arising by the sale of the Society's works.

With respect to the first head of receipt, it is recommended, that the Minute Book of the Society be laid before the Auditors of the Audit of the accounts, in order to shew what number of Members have been elected and admitted within the year; which of them have given bond for payment of annual contributions; and which have paid the composition money in lieu thereof.

It is also recommended, that the Checque Book be likewise laid before the Auditors, in order to shew what Members have paid their annual contributions within the time of the account, and which of them are in arrear. These books being compared with the account of the Treasurer, would point out any errors on this head of receipt.

With respect to the second head, the dividends on the money of the Society in the public funds, it is recommended, that the sum received for the interest due at each half-yearly payment be specifically stated in the account. These being compared with the account of the preceding year, will point out any errors or deficiencies in this receipt.

With respect to the works of the Society, it is recommended, that a book be kept, containing an account of the number of copies of each volume, or print, received into the house of the Society;



what numbers were delivered out for the use of the Members, or ordered to be disposed of in presents; what number was sold at the house of the Society, with the produce thereof; and what number was delivered out to the respective booksellers and printfellers employed by the Society; who should enter their names in a book, to acknowledge the number of copies received by them. This will shew the number of copies received and delivered of each volume or print; the produce by sale; and what number of each should remain in hand at the end of every year.

It is further recommended, that the booksellers and printfellers be severally directed to deliver in an account, at the end of each year, of the number of each volume or print they had received; what number they had sold, with the produce thereof; and what number remained unsold. These several accounts, compared with the book proposed above to be kept, will prevent errors in this head of receipt, and shew the Society the produce arising by the sale of each respective volume or print.

Lastly, they are of opinion, that it would tend to the information of the Society, if a summary, or abstract, of each year's account, was entered by the Auditors in the Treasurer's book, stating the total of each head of receipt, in the following manner.

#### RECEIVED.

By the admission-fees of Members newly elected: £. s. d.

By the annual contributions of Members.

By composition money in lieu of annual contributions.

By dividend on £. in the 3 per cent. Bank annuities due at

By the sale of books and prints, viz.

At



At the House of the Society

By Mr. White

By Mr. Browne

By, &c. &c. &c.

---

Total Receipt

---

This short state, they conceive, will point out to the Society, at one view, the annual amount of each head of receipt; and by comparing them with the accounts of former years shew the increase or decrease of each article; and thereby draw the attention of the Council to those particular articles.

Signed, R. WILLETT.

T. ASTLE.

J. TOPHAM.

At a Council of the Society, March 5, 1784.

## II. RESOLVED,

That henceforth two books be provided by the Secretary; in the first of which every Member of the Society shall either *himself* subscribe his name, or have his name subscribed for him by some other *Member* of the Society (not being either of the Secretaries), before he receives each successive volume of the *Archaeologia*. And in the second of which every Member shall, in like manner, either by *himself*, or by some friend, being also a *Member* of the Society, have his name subscribed, before he receives any print, or other work published by the Society; and that the friend, so subscribing, in either case, shall always add his *own* name, as the person through whose hands the works were so received; (having first been asked by the Secretary, and having answered in the affirmative, that his friend



friend is not more than twelve months in arrear of his annual contribution.

RESOLVED, 2dly,

That henceforth, at every annual audit, the said ~~two~~ books be always produced to the auditors, in order to ascertain, that no person has received the works of the Society (contrary to the statutes) at a time he was more than twelve months in arrear.

At a Council of the Society, April 12, 1783.

III. AGREED,

That no person elected a Member shall have his name inserted in the *printed list* of the Society, till he has either paid his composition money, or executed the usual bond; and in consequence thereof has been properly admitted in due form, after signing the obligation in the book; unless leave be given by the Society for inserting the same.

At a Council of the Society, March 12, 1784.

IV. ORDERED,

That no person's name be entered in the *Minute Book*, as being admitted a Member, without its first being inserted in the said *Minute*, that such person hath paid his admission fee; and either given bond, or compounded; the Secretary being first satisfied that he hath done so.

V. ORDERED ALSO,

That two lists of the Members in arrear to the Society be made

F

out;



out; one copy to be constantly laid on the table in the meeting room of the Society, and the other to be hung up in the same room.

At a Council of the Society, April 11, 1791.

**VI. ORDERED,**

That the rule for hanging up the list of Members in arrear be suspended, and that the Treasurer be desired to make application to such Members in default as he shall judge proper.

At a Council of the Society, April 12, 1783.

**VII. ORDERED,**

In consequence of a proposal made by Mr. King, that the four following letters, then delivered in by him, suitable to the respective circumstances under which any defaulters are described in the list, be adopted; and made use of, in future, on making application to persons in arrear, *viz.*

N<sup>o</sup> 1. Form of a letter to be sent, by the direction of the President and Council, to any member who shall be *two* years in arrear.

SIR,

I AM desired by the President and Council of the Society of Antiquaries, from a necessary attention to their finances, and a due care of the interests of the Society, to trouble you with this letter; to mention, that by some accident, it has escaped your recollection, that there were *six* years of your annual subscription due on the



the day of December last; your payment of which to the Treasurer, as soon as possible, is requested. I am, Sir,

with much respect,

Your most obedient, humble Servant,

W. N. Secretary to the Society.

Signed by.

President of the Society.

N<sup>o</sup> 2. Form of a letter to be sent by the direction of the President and Council, *at such distance of time as they shall in any case think proper*, to any Member, who shall have neglected to have made his due payment, after the receipt of the *first* letter of notice of his arrears.

SIR,

By the direction of the President and Council of the Society of Antiquaries, I did myself the honour to write letter a to you, dated day of informing you, that years arrears of your annual subscription were due on the day of December last; and requesting the favour of you to pay that arrear as soon as possible; which request, a necessary attention to the finances of the Society, and a regard to its interests, and the carrying on of its expensive undertakings, rendered it highly incumbent on them to make.

Having received no answer to that letter, and no notice being taken by you of the requisition, I am now very much concerned to be obliged to add, that, unless payment is duly made, the bond must, in the regular course of business, be put in suit; the taking which step it is hoped you will consider as proceeding, not from any want of respect to you, but merely from a desire in the President and Council,



Council, in pursuance of the directions in their statutes, faithfully to discharge their duty. I am, Sir,

with much regard,

Your most obedient, humble servant,

W. N. Secretary to the Society.

*Signed by*

President of the Society.

N<sup>o</sup> 3. Form of a letter to be sent, by the direction of the President and Council, to any Member, who having been elected *since* the time that bonds have been required by the statutes, shall have neglected to enter into such bond; and shall be *two* years in arrear.

SIR,

I AM desired by the President and Council of the Society of Antiquaries to inform you, that, by some mistake, there was no bond entered into on your part, for the payment of your annual subscription, after your election into the Society: whereas entering into such bond is requisite, according to the statutes (previous to any one's admission), in order to his becoming regularly a Member of that Body. And at the same time, Sir, a due attention to the finances of the Society, and a just regard for its interests, render it necessary for me to mention, what may have escaped your recollection, that there were                      years arrears of the payment of your annual subscriptions due on the                      day of December last.

I am to request you, therefore, in the name of the President and Council, that you would, as soon as possible, pay the above-mentioned arrear to the Treasurer; and also enter into the usual Bond; in order that you may become duly and fully a member of the Society; as otherwise you are in the same situation as if you had never



ver been admitted ; and cannot be considered *legally* as belonging to that Body ; or have your name with propriety inserted in the future lists. I am, Sir,

with much respect,

Your most obedient, humble servant,

W. N. Secretary to the Society.

*Signed by*

President of the Society.

N<sup>o</sup> 4. Form of a letter to be sent, by the direction of the President and Council, to such gentlemen as have been elected members of the Society, but have not been admitted according to the statutes.

SIR,

I AM desired by the President and Council of the Society of Antiquaries to acquaint you, that on the — day of — you was elected a member of that body ; but not having hitherto been present to be admitted, it is not in the power of the Officers to consider you as being legally a Fellow ; nor are they warranted to insert your name in the lists, (your election, without such admission, being rendered void by the statutes.)

From an earnest wish, therefore, to be authorized to insert your Name, the President and Council take this opportunity to inform you of the omission ; and to request the favour of your early attendance, at some meeting of the Society, in order to be duly incorporated a Member. I am, Sir,

with much respect,

Your most obedient, humble servant,

W. N. Secretary to the Society.

*Signed by*

President of the Society.

At



At a Council of the Society, April 2, 1784.

# VIII. RESOLVED,

THAT an Accountant be forthwith appointed, to enter the accounts in the ledger books of the Society, from time to time, as occasion shall require; under the direction of the two Secretaries. The said Accountant, for the present, to be named by, and receive his directions from the Committee appointed by the Council to inspect the accounts of the Society; consisting of the Treasurer, Mr. Afle, Mr. Norris, and Mr. Topham; and to be paid for his trouble, at the end of the year, what shall appear to them to be reasonable and proper, not exceeding ten guineas.

## II.

### DIRECTIONS

*Relating to certain Forms and Usages, to be observed at the Meetings of the Society.*

At a Council of the Society, Dec. 13, 1780.

# I. RESOLVED,

THAT at all future meetings of the Society, no member be permitted to recommend more than *two* persons, the same evening, for leave to be present at any of the said meetings.

At



At a Council of the Society, May 14, 1777.

II. RESOLVED,

That the names of all Candidates for election be announced by the Secretary, at the meeting of the Society next immediately preceding that at which the respective candidates are to be ballotted for.

At a Council of the Society, March 12, 1784.

III. ORDERED,

That henceforth, notice be given, from the Chair, to the Society, at the two meetings preceding the ballot for the election of any candidate, of the time when such election shall come on; and that the name of such candidate be laid before the chair, for that purpose: such notice to be given immediately after reading the minutes of the preceding meeting.

IV. ORDERED ALSO,

That henceforth, before any person shall be admitted a Fellow of this Society, a *formal* declaration shall be made, by the Treasurer (standing in his place) to the President, or Vice President in the chair; that such person hath paid his admission fee, and executed the usual bond for his annual payments, or compounded for the same; and hath also signed the obligation required by the statutes.

At a Council of the Society, April 3, 1781.

V. ORDERED,

That a printed copy of the List of the works of the Society, and also a copy of the statutes of the Society, be delivered to every new-elected member, at the time of his admission into the Society.

At



At a Council of the Society, March 5, 1784.

**VI. RESOLVED,**

That henceforth, whenever a new member is first admitted, he be instantly presented (in due form) by the Secretary, with a *copy* of the statutes, a *list* of the members, and a *catalogue* of the prints published by the Society: and that information be given, upon the spot, by the Secretary, standing in his place, to the President in the chair, of the same having been so delivered.

**VII. RESOLVED,**

That on the publication of any work by the Society, notice thereof be given by the President or Vice President in the chair, at four successive meetings; and that the Secretary shall also take care, that a written notice thereof do moreover lie upon the table, at the usual meetings, during the whole remainder of that year.

At a Council of the Society, April 2, 1799.

**VIII. ORDERED,**

That no Fellow of this Society shall be capable of giving a vote at any election of a President, Officers, or Council, who is in arrear of more than twelve months of his annual contribution, and that the said order be read from the chair, at the same time that the notice for the annual election is given, and that a copy of the same be hung up in the meeting-room and library of the Society.

At



At a Council, March 19, 1784.

**IX. ORDERED,**

That notice be hung up, in the meeting room of the Society, that new members, who are to be admitted, be desired to come early in the evening; that such admission may be made without any interruption to the business of the Society; and that the necessary previous requisites may be settled with the Treasurer, if possible, before the chair is taken by the President.

At a Council, April 2, 1784.

**X.**

That the President be requested to settle a form of a letter, to be sent to new-elected members, informing them of such election into the Society; and that such letter be engraven on a copper-plate. The following is the letter:

" SIR,

Somerset Place.

" As Secretary of the Society of Antiquaries, I have the  
" honour to inform you, that on Thursday evening last, at the  
" meeting of the Society, at Somerset Place, you were duly elected  
" a Fellow of that learned body. I take, Sir, the first opportunity  
" of congratulating you, in their name, upon the occasion: and at  
" the same time must beg leave to acquaint you, that, by our sta-  
" tutes, we must request you to be present, at some one meeting  
" of the Society (not exceeding the fourth after your election) in  
" order to be admitted in due form. I am, Sir, &c.

P. S. " It is, Sir, further, by the statutes and regulations of the  
" Society, required, that I should, on this occasion, inform every



" new Member, that the payments to the Treasurer, at the So-  
ciety, are

	£.	s.	d.
" Admission fee	5	5	0
" Annual payment	2	2	0
For which latter payment a bond is entered into; or a composition of twenty-one guineas may be paid, which exempts a member from all annual payments for the future.			

XI. ORDERED,

That a letter of *thanks* be sent to such gentlemen as are pleased to communicate to the Society, either *Memoirs*, or *Antiquities*; and who receive the Thanks of the Society from the chair. The following to be the form:

" SIR,

Somerset Place.

" As Secretary of the Society of Antiquaries, I am directed, by the President, to return you their thanks for your communication of [*A Paper read at their meeting : or a curious Fragment of Antiquity exhibited at their meeting.*] on Thursday evening last : the Society think themselves much obliged to all who will assist in promoting the useful purpose of advancing science, for which they are incorporated. I am, Sir, &c."

XII. ORDERED,

That all letters, sent to Peers, shall be carried by the Porter of the Society.

XIII. ORDERED,

That a list of the deaths of members, and also a list of newly elected members, be every year made out; and that the same be read on the anniversary.

XIV. ORDERED,



**XIV. ORDERED,**

At a Council, Feb. 7, 1800.  
That the *three* keys of the seal of the Society have brass plates inserted in their handles; and that there be inscribed thereon the respective names of the officer to whom each shall belong; and that each key be delivered, to such officer, respectively, on his being appointed; according to the statutes.

At a Council, June 1, 1798.

**XV. ORDERED,**

That the Secretary do, at each Council, present a list of such papers and communications as he may have received since the preceding Council.

**ORDERED,**

That whenever the Secretary shall receive a written communication which, in his judgment, may be improper to lay before the public meeting of the Society, he shall not produce the same before the Society till he hath laid it before a Council; and that no paper be read before the Society at large on the evening on which it is delivered to the Secretary, unless by order of the President, Vice President, or Senior Member in the chair.

At a Council, Dec. 6, 1799.

**XVI. RESOLVED,**

That all drawings proposed to be exhibited to the Society shall be delivered into the hands of the Secretary, in the manner as hath been already resolved with respect to papers, and that it be referred to a committee to consider of the most convenient mode of exhibiting such drawings.



At a Council, Feb. 7, 1800.

**XVII.**

The committee reported their opinion that the most convenient mode of exhibiting such drawings will be by means of a frame, fixed at the west end of the meeting-room, between the fire-place and the window, as described in a plan exhibited to the committee; and having recommended the same to the Council, as also that they make an order for the removal of the frame and box, now remaining on the table of the meeting-room.

**ORDERED,**

That the above mode be adopted; and that the frame, hitherto used for such exhibitions, be removed from the table, and that Mr. Director be requested to see the same put in execution with all convenient speed.

**ORDERED,**

That no member be allowed to introduce a visitor, after the chair has been taken, and the visitors, whose names were announced in a list, introduced.

**RESOLVED,**

That the Council, having taken into consideration the great inconvenience arising to the Society from Members passing, or standing behind the chair, during their meetings, do recommend it to the Body at large to discontinue a practice tending so much to interrupt the business of the Society.

**III. DIRECTIONS**



III.

**DIRECTIONS**

*Relating to the Publications of the Society.*

At a Council, April 3, 1781.

**I. ORDERED,**

THAT a list of the several works of the Society, together with the price of each, be printed, and added to each volume of the Archaeologia that shall hereafter be printed.

At a Council, Feb. 17, 1791.

**II. RESOLVED,**

That previously to the printing of any of the Society's works, specimens of paper shall be laid before the Council for their approbation both as to quality and price.

At a Council, May 31, 1782.

**III. RESOLVED,**

That any gentleman, desirous to have separate copies of any memoir he may have presented to the Society, may be allowed, upon application to the Council, to have a certain number, not exceeding twenty, printed off at his own expence.

At



At a Council, May 23, 1792.

IV. RESOLVED,

That the order made the 31st of May, 1782, with respect to gentlemen who may be desirous to have separate copies of any memoir they may have presented to the Society be printed in the volumes of the Archaeologia, in some proper and conspicuous part, for the better communication of the same to the Members at large.

At a Council, May 7, 1776.

V. ORDERED,

That there be a miscellaneous plate, added at the end of the Archaeologia, for the representation of such Antiquities as are insufficient of themselves to fill up a quarto plate, or whole page; and so, in future, for all such occasional small articles.

At a Council, Feb. 5, 1799.

VI. ORDERED,

That no works of the Society be delivered to any contributing Members who shall be in arrear; and that a copy of this order, signed by the Secretary, be hung up in the meeting-room and library.

At a Council, Dec. 11, 1776.

VII. RESOLVED,

That such curious communications as the Council shall not think proper to publish *entire*, be extracted from the Minutes of the Society,



ciety, and formed into an historical memoir, to be annexed to each future volume of the *Archaeologia*.

At a Council, May 14, 1777.

**VIII. RESOLVED,**

That, at all meetings of the Society, the President, or Vice President in the chair, be empowered to order drawings to be immediately made of such Antiquities, as shall occasionally happen to be laid before the Society, at any of their respective meetings (the consent of the person exhibiting the same being first obtained); and the article to remain for the purpose, in the Secretary's custody.

At a Council, Feb. 5, 1784.

**IX. ORDERED,**

That a paper book be provided, to be called *The Appendix Book*, for entering occasionally short accounts of such articles exhibited to the Society, and entered on their Minutes, as the Council shall deem curious, and shall therefore direct to be so entered, though they be not full enough, or of consequence enough, to merit a place in their *Archaeologia*.

At a Council, Feb. 26, 1784.

**X. AGREED,**

That whereas it has long been the wish of many members of this Society, that *proper notice* should be constantly taken of such curious fragments of Antiquity as are at any time laid before the Society,



Society, for their inspection, without having any dissertation accompanying the production of them; and that the memorial of such as are singularly deserving of attention should be preserved, by means of proper drawings being made upon the spot (which said drawings should be preserved for the use of the Society, that the Council might at their discretion select out of them such as they should deem most proper to fill one or more *miscellaneous plates*, at the end of the respective volumes of the *Archaeologia*);—And whereas this design cannot be effectually carried into execution, without the constant attendance of an able Draughtsman; and the Society have, by their Charter, a power from time to time to nominate and appoint so many, *and such Officers*, as they shall think fit; that it be therefore recommended, by the President and Council, to the Society at large, to elect some one person, *to be their Draughtsman*, for the purpose above mentioned; who (though not a Member) shall be constantly present at their meetings, and shall, before he leaves the room each night, or as soon as may be, proceed to draw, in a proper manner, whenever there is occasion, whatever fragments of Antiquity shall be put into his hands by the President, or Vice President, in the chair; and that he shall be paid for his trouble, and work, such price as shall be, after the execution thereof, approved by the Council.

This being proposed to the Society at large, and by their vote approved: It was further proposed; that whom-ever the President and Council should approve should be so elected Draughtsman to the Society.

And that also being carried by a full vote of the Society: It was finally directed, by the President and Council, in pursuance of the power vested in them by the said regulation, that Mr. John Carter be so appointed Draughtsman, the Council only reserving to the President, and themselves, the power, at any time or times, (in consequence



sequence of Mr. Carter's either being indisposed, or not being at leisure to attend) of appointing any other person, whom they shall approve of, as an assistant, or substitute, in his room.

At a Council, March 19, 1784.

At a Council, Dec. 18, 1784.

**XII. ORDERED,**

That the drawings made by the Draughtsmen of the Society be mounted properly, in order to be inserted in the portfolio, under the direction of the Secretaries.

**XIII. ORDERED,**

That a large portfolio, interleaved, be provided, to be constantly placed on the table, in which the drawings made by the Draughtsmen shall be placed, and to which a proper Index shall be added by the Secretaries.



**DIRECTIONS**

*Relating to the Library of the Society.*

At a Council, Dec. 18, 1784.

**I. ORDERED,**

**THAT** the Minute Books and other MSS. of the Society be inclosed within a latticed frame, and be further secured by a lock and key.

At a Council, Feb. 20, 1786.

**II. RESOLVED,**

**That** it is the opinion of this Council that in future, no Minute Book, nor any other manuscript or manuscripts, nor any drawings or books of drawings, or prints or books of prints, the property of this Society, and repositied in their Library, be taken out of the said Library by any of the Members, or any other person, without an express order of the Council.

At a Council, Feb. 10, 1789.

**III. ORDERED,**

**That** such of the Society's prints as are too large to be inclosed in a book, be put upon strained frames (one of each sort), and be preserved, for being occasionally referred to, under the Library table.

At



At a Council, Feb. 17, 1789.

**IV. ORDERED,**

That no books be delivered to the bookbinder to be bound, without a special order from the Council.

At a Council, July 3, 1789.

**V. ORDERED,**

That the three presses in the Library marked A, B, and C, be fitted up with wired doors for the reception and preservation of drawings and manuscripts; and that the lower part of those presses be fitted up with separate locks and three keys, for the custody of such matters as require particular care, to be deposited therein.

Feb. 20, 1798.

**ORDERED,**

That the Books in the Library of the Society of Antiquaries shall be lent to the Fellows in form and manner following:

1. That every Fellow desirous of borrowing a printed book, shall make known such request to the Society during their meeting, or to the Council during their sitting, in writing, in the following form: "N. N. desires leave to borrow from the Library of the Society:" which request shall be read from the chair: and leave being given, the book shall be delivered to the Fellow requesting the same, or to any other Fellow authorized by him, except the resident Secretary; which person shall enter his name in the book provided for that purpose, in the form prescribed in the said book.

2. That during the vacations of the Society, the resident Secretary shall be empowered to lend the printed books of the Society to such

Members



Members as shall make application to him in writing, in the form above stated, the name of the borrower and of the Member who receives the book for him being entered in the book, in the form above directed.

3. That no Fellow, without special leave obtained of the Society, or Council at a fitting, shall be in possession of more than three vols. at one time.

4. That no Fellow shall keep any book borrowed of the Society longer than one month, without a fresh application to the Society or Council, or resident Secretary, in form before directed.

5. That in case of the loss of any book, the Fellow borrowing the same shall be considered as bound to replace it, and the same in case of damage.

6. That no MS. belonging to the Library of the Society shall be lent to any Fellow, without leave of the Council, in consequence of a written application; and that such security shall be taken for the return thereof, as the Council shall direct, at the delivery of the MS. to the Fellow requesting the loan of it.

7. That in the month of March in every year the resident Secretary shall examine the state of the Library, and report the same to the Council held previous to the audit; and that the report of the Secretary, together with any steps taken by the Council, in consequence of the same, shall be read at the next Council held after the audit.

THE END.





